Mandatory information for applicants as per Article 12 ff DS-GVO

Dear applicants,

With this data information declaration, we are informing you about the collection and procession of your personal data within the application procedure, according to the general data regulation which came into effect on 25/05/2018.

In detail:

1. Who is responsible for the data processing?

We, the Fritz Kohl GmbH & Co. KG, represented by Fritz Kohl Hölzer und Furniere GmbH Laudenbacher Weg 22, 97753 Karlstadt, phone: 09353 - 795-0, Telefax: 09353 - 795-100, e-mail: info@fritz-kohl.de. Again represented by the directors Frederik Paul, Jannis Kohl.

We, the Fritz Kohl Concepts GmbH & Co. KG, represented by Fritz Kohl Verwaltungs GmbH. Again represented by the directors Frederik Paul, Jannis Kohl. phone: 09353 - 795-0, Telefax: 09353 - 795-100, E-Mail: concepts@fritz-kohl.de. Fritz Kohl Concepts GmbH & Co. KG is subsidiary of Fritz Kohl GmbH & Co. KG.

Our data protection officer:
Jutta Weichsel, dsb@fritz-kohl.de, phone.: +49-(0)9353- 795-0

2. To what extent do we process your data?

Within the application procedure, we will only process the data provided by you (e.g. application, CV, maybe picture).

3. Which purpose will be fulfilled by the data processing?

The collection of your personal data is the basis for participating at the application procedure. Further, a valuation with regard to the suitability of an applicant for the position to be filled should be made possible by your provided data.

Without this data, we cannot consider your application in our application procedure. The consent for processing the data in order to execute contractual measures is based on Article 6 I b DS-GVO.

4. Who receives the data within the processing?

Within the company, only those partners and employees that are involved in executing the application procedure will receive your personal data.

5. How long will we store your data?

The storing period is at least the period of the application procedure. Nevertheless, in case of a rejection we will delete your data after expiration of one year at the latest.

In the event of a successful application, we will save your data in our personnel record in order to process them further.

6. Are you obliged to provide your data or is the provision necessary because of other reasons?

Within the application procedure, you only have to provide the data that is necessary for the valuation with regard to the suitability of an applicant for the position to be filled. Without this data, you cannot participate in our application procedure. Therefore, giving us this information is mandatory.

7. Is it intended to transfer my data to a third country or an international organization?

We will transfer your data neither to third countries nor to international organizations.

8. Will there be an automated decision-making including profiling?

We will not use an automated decision-making including profiling.

9. What are your rights?

Essentially, you have the following rights:

- **Right to information, Article 15 DS-GVO**

= you have the right to obtain information on whether we process personal data. If this is the case, you have the right to be informed about the purpose of the collection, which category of personal data will be collected, the recipients or the envisaged storing period, etc.

- **Right to rectification, Article 16 DS-GVO**

= the right to request the immediate rectification of incorrect personal data

- **Right to deletion, Article 17 DS-GVO**

= the right, that we have to immediately delete your personal data, for example if the purpose for which the data was collected is not required anymore, if your statement of consent has been withdrawn or if you have disagreed to the procession of your data (under the condition that statutory exceptions have been checked and legal retention obligations have been respected.)

- **Right to restriction, Article 18 DS-GVO**

= the right that the data will not be processed (during the checking period), in case that the person concerned denials the correctness of his data or filed an objection

- **Right to data transferability, Article 20 DS-GVO**

= the right to receive your personal data in a structured, commonly used and machine-readable format and to transfer them to another responsible person if necessary

- **Right to object, Article 21 DS-GVO**

= the right to object to the processing of your personal data:

In some cases, you have the right to object to the legal data procession, Article 21 DS-GVO, § 36 BDSG-neu. The legal consequence of a justified objection is that there first has to be a balancing of interests. We can avert the prohibition of processing personal data, when we prove compelling legitimate reasons for the processing, which prevail your interests, rights and freedoms or when the procession is used for the conclusion, the execution and the termination of a legal claim.
The legal consequence of your successful objection is that we will not process your data anymore.
Your objection needs to be addressed to the data protection officer, mentioned under point 1).

Where can I lodge a complaint?

If your feel that the data processing does not comply with data protection regulations or that your data protection rights were violated at any time, you may lodge complaint with a data protection supervisory authority.

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